CORPORATE CONNECT



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How to get started!

In this guide, you will find two ways to register your user in our new portal solution:

- 1. If you currently use BankID to log onto Kundeportal, you will use the URL link from your bank to log in.
- 2. If you use a username and password to access Kundeportal today, you will receive an email invitation to register. After that, you will start using BankID to logon.

Note! Use the table of contents for an overview and click directly to the correct registration process for you.

User activation for users without BankID login in Kundeportal

You will receive an email invitation from **noreplymastercardconnect@mastercard.com**. This email contains a link that will direct you to complete the activation of your user account.

Important! Before you click on the link, always check that the sender's address matches the one provided above. This is to ensure that the email is not a phishing attempt. Always be vigilant against fraud and make sure you only click on links from trusted sources.

The email you will receive will appear as follows:



Click on "Fullfør registreringen"

You will see a new page that appears as follows:

≣≝ bankiD Norwegian National	
Identity Number Signicat Preprod	
Fill in your ID Number	
11 digits Next	\leftarrow
Remember me ?	
Cancel	
 BankID privacy policy	

Enter your birth number (11 digits) and click on "Next."

Then, follow the instructions from BankID as you usually do when using BankID.

The user activation process will now appear. Begin by selecting your preferred language for the portal. If your preferred language is already selected, simply click "Save." This option will display as either "Save" or "Lagre," depending on your browser's language settings.

DIN BANK	
SIGN UP About your company Company Tax Cancel	Mastercard Connect. ps you handle your day- ness needs with up with an account.
	Manage Cookes

To change the language, click on the language drop-down menu, select your preferred language, and then proceed by clicking "Save" as shown below:

Silex up Silex up Company Company Company Company Company Next Carcel Next Carcel	DIN BANK	
up with an account.	SIGN UP About your company Company Next Carcel	Select your language Connect now supports on exponded range of languages to: Extern support or customers. Select your preferred language Conguage Intrik Bokmol Mastercard Connect. English Norsk Bokmol Dup with an account.

You will now see information about your company. Please confirm this information by clicking

"Next.	<section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header>	Velkommen til Mastercard Connect. Connect hjelper deg med å håndtere dine daglige forretningsbehov med Mastercard. La oss sette opp en konto for deg.	
			dministrer informasjonskapsler

Note! If you click *on "Cancel",* you will have to repeat the process again. You must therefore find the invitation you have received via email and click on "*Complete registration*"

The next step is to enter or confirm your contact information, highlighted in yellow in the screenshot below. Once completed, click "Next."

Note: If you click on "Not now," you will need to repeat the process. This means you will have to locate the invitation email you received and click on "Complete registration/Fullfør registrering" again.

	DIN BANK	
\rightarrow	REGISTRER DEG Con class Loss bekrefte at kontaktinformasjonen din er riktig Fornav Etternavn Donald Juck Jubbrielefon ge755522 Nete M	Takk for at du bekreftet kontaktinformasjonen din. Dette hjelper oss å sikre at din DIN BANK B2B- plattformkontoen er satt opp riktig.
		Administrer informasjonskapsler

In the final step, enter answers to two security questions of your choice. Be sure to check the box to confirm acceptance of the Terms of Use.

REGISTRER DEG Se gjennom kontoen din Ver nesten ferdige. Veig og svar på noen sikkerhetsspersmål. sikkerhetsspersmål 1	Disse sikkerhetsspørsmålene vil hjelpe oss med å få deg tilbake til DIN BANK i tilfelle du noen
Svar på sikkerhetssparsmål 1	gang blir útestengt fra kontoen ain
Sikkerhetssparsmål 2	
Veig sparsmol 2	
Svor på sikkerhetsspørsmål 2	
Skriv inn svar	
Logic beinford at log hard tes og pulsar løgensared Convert Hodes Vilkel for bruk. Jog Logic stjøl er om panelinge Funktionenner vil bli blindere et Menarceal resentational inc. og des stilluptetek aklasser i sommenneren med Masteroard Convert Nedice-plattformen, som beskrevet i Masteroard Oldad Parsonverwerkærlig.	
Fullfor Forrige steg	
	Administrer informasjonskapsler

Below is an example of selected questions with completed answers:

DIN BANK	
REGISTRER DEG	
Se gjennom kontoen din Vi er nesten ferdige. Velg og svar på noen sikkerhetssparsmål. sikkerhetssparsmål 1 Withe is uppr frumres order?	Disse sikkerhetsspørsmålene vil hjelpe oss med å få deg tilbake til DIN BANK i tilfelle du noen
What is your revenue colorr	gang blir utestengt fra kontoen din
Yellow	
Sikkerhetsspørsmål 2	
What is the name of your first pet? $~~$ X $~\sim$	
Svar på sikkerhetsspørsmål 2	
Donald Duck	
Upp beivrefter en jap har lest og godter Mastarroard Connect Nordisz Vilkår for bruk, ung forstår også at men paranliga informagen vil bå behandet av Masterard international inc. og sets tillhyrtaka elikiligar i sommenhing med Masterard Connect Nordisa plattformen, som beskirvet i Masterard Okibal Personerenetkantig.	
Forrige steg	
	Administrer informasjonskapsler

When you are ready, click "Complete" to finish the process.

You will receive a message confirming that your profile is activated. Click on "Log in" to proceed:

Login with BankID

You will now see your new login page. Here you must choose BankID as the login method in the future:



Enter your birth number (11 digits) and click on "Next."

≣=≣bankID	
Norwegian National Identity Number Signicat Preprod	
Fill in your ID Number 11 digits	
Remember me 🕜	
Cancel	
BankiD privacy policy	

You will then follow the BankID instructions as you normally would when using BankID.

Finally, your portal homepage will appear as illustrated in the screenshot below:

1	DIN BANK	Oud morgen, DRI BANK ⑦
		Donala
		MINE FAVORITTER Du har ingen favoritter.
		Gð til Administrer mine tjenester og klikk på '\$r på en tjeneste for å legge til denne plossen.
୭		Veig ditt språk:
	Administrer mine tjenester	Nersk Balmat V

User activation for users with BankID login in Kundeportal

As previously mentioned in the guide, users who log in with a username and password in the Customer Portal will transition to BankID login.

You will receive a URL link from your bank to register your user account in the new portal. When you click on this link, the login page for your new portal solution will appear as illustrated below.

<complex-block>

Click on "BankID" to log in:

Enter your birth number (11 digits) and click on "Next.

E:E bankID Norwegian National Jdentity Number Signicat Preprod Hill in your ID Number 11 digits Next Cancel BatHD atharyaday		
Eff bankID Norwegian National Jachtity Number Fill in your ID Number 11 digits Net Cancel Battiti integration		
Norwegian National Jdentity Number Signicat Preprod Fill in your ID Number 11 digits Next Cancel BatHD shary radio	≣=≣ bankID	
Lignicat Proprod Fill in your ID Number 11 digits Next Remember me C Cancel Backtit schary.codiy	Norwegian Nationa	al
Signicat Preprod Fill in your ID Number 11 digits Next Remember me Cancel BatHD shary salay	Identity Number	
Fill in your ID Number 11 digits Next Remember me Cancel Barktill shary salisy	Signicat Preprod	
11 digits Remember me Cancel BarkBit scharty nolicy	Fill in your ID Number	
Cancel BarkiD shaay ndisy	11 digits	Next
Cancel BackD advacroaday	Remember me ?	
Cancel BatkID tribacy today		
BartelD ashacy.colicy	Cancel	
	Parki0 minov policy	
	LIGHTING (MINOLY), KARSY	

Then follow the instructions from BankID in the same way as you normally do when using the BankID.

The user activation process will now appear. Begin by selecting your preferred language for the portal. If your preferred language is already selected, simply click "Save." This option will display as either "Save" or "Lagre," depending on your browser's language settings.

DIN BANK			
		×	
SIGN UP	Select your language Connect now supports an expanded range of languages to		
About your company	better support our customers. Select your preferred language	Mastercard Connect	
Company	Longuage English ~	ps you handle your day-	
Next	Once signed in, you can change your language selection at any time in your profile or the footer.	iess needs with	
	Save	up with an account.	
			Manuge Cookies

To change the language, click on the language drop-down menu, select your preferred language, and then proceed by clicking "Save" as shown below:

	DIN BANK		
SIGN G Abo Compo	up Connect now supports on expan better support our cuttomers. OUT YOUR COMPANY select your preferred language Language Norsk Bakmol Exetch	x ge used range of languages to Mastercard Conne ps you handle your ness needs with	
	ext Cancel	up with an accoun	
			Marage Cookies

You will now see information about your company. Please confirm this information by clicking "Next".

DIN BANK	Velkommen til Mastercard Connect.
REGISTER DEG	Connect hjelper deg med å håndtere
Om bedriften din	dine daglige forretningsbehov med
Bedrif	Mastercard.
DIN BEDRIFT	La oss sette opp en konto for deg.
	Administrer informasjonskapsler

Note! If you click *on "Cancel",* you will have to repeat the process again. You must therefore find the invitation you have received via email and click on "*Complete registration*"

The next step is to enter or confirm your contact information, highlighted in yellow in the screenshot below. Once completed, click "Next"

Ы	IN BANK					
REGISTRER Om de La ass beiref Fornavn Donaid Jobbraalodre donaid.duci	DEG eg tre at kontaktinformasjonen o ssee kilgdinbedrift.no kilgdinbedrift.no	din er niktig Ettermann Duck Jobbrelefon 98745432	Tal koi De	kk for at du bekreft ntaktinformasjoner tte hjelper oss å sik DIN BANK B ttformkontoen er s	tet n din. kre at din 2B- satt opp riktig.	
						Administrer informasjonskopsler

Note: If you click on "Not now", you will need to repeat the process. This means you will have to locate the invitation email you received and click on "Complete registration/Fullfør registrering" again.

In the final step, enter answers to two security questions of your choice. Be sure to check the box to confirm acceptance of the Terms of Use.

\rightarrow	DIN BANK CESTERE DEC EXESTERE DEC EXESTERE DEC Case decendence de la construction de l	Disse sikkerhetsspørsmålene vil hjelpe oss med å få deg tilbake til DIN BANK i tilfelle du noen gang blir utestengt fra kontoen din	
	Fuilfer Fortige steg		Administrer informasjonskapsler

Below you can see an example of selected questions and completed answers:

forstår også at min parsonlige informasjon vill blahandet av Masteroral international inc. og dets tillverket enklasser i somensken med Masteroral Context Nordice-slattformen, som besirreret i Masteroral Oldbal Personverweidlæri ng.	DIN BANK REGISTERE DEC Bacagenanon konstoen diisarihetsapersmäit. Siderhetsapersmäit 1 What is your favorate color? Sur på sidkerhetsapersmäit 1 Veirow Sidkerhetsapersmäit 2 Wind is tien name of your first pet2 Sur på sidkerhetsapersmäit 2 Donoid Duck	Disse sikkerhetsspørsmålene vil hjelpe oss med å få deg tilbake til DIN BANK i tilfelle du noen gang blir utestengt fra kontoen din
	Ing biorreture of the point of the poin	

When you are ready, click "Complete" to finish the process.

You will receive a message confirming that your profile is activated. Click on "Log in" to proceed:

DIN BANK		
Suksess! Du har registrert i Logg inn	deg i Connect Nordics.	
Se gjennom kontoen din Vi er nesten ferdige. Velg og svar på noen sikkerhetssparsn	hetsspørsmålene vil	
sikkerhetsspersmål 1 What is vour favorite color? X V	njelpe oss med a ta deg tilbake til i tilfelle du noen	
Svar på sikkerhetsspørsmål 1	gang blir utestengt fra kontoen din	
Yellow Sikkerhetssparsmål 2		
What is the name of your first pet?		
Svor på sikkerhetsspørsmål 2 Donold Duck		
Ang bekenter et pg har lest og pation Mattercard Connect Norden Villiðr for hink, ang forskir uppt og men personige informægien vil bit bekandet an Masterard interracional inc. og de beklevet vil enskopen i obder Angerge mekterning. som beknevet i Mattercard Oktobel Personerektæring.		
Fullfar Forrige steg		
		Administrer informasjonskapsler

Login with BankID

You will now see your new login page. Here you must choose BankID as the login method in the future:



Enter your national identity number, 11 digits and click on "Next".

a:E bankID	
Norwegian National Identity Number Signicat Preprod Fill in your ID Number 11 digits Remember me 🕑	
Cancel BackID scharey, solicy	

Then follow the instructions from BankID in the same way as you normally do when using the BankID.

You will finally access your homepage for the portal as illustrated in the screenshot below:

ን	DIN BANK	Ood morpin, DNI BANK (?) Banau, Kei
		Donala
		MINE FAVORITTER Du har ingen favoritter. Gå til Administrer mine tjenester og klikk på 介 på en tjeneste for å legge til denne plassen.
		Drevet ov 🌑 @ 1995-2024 Mastarcord Vilkår for bruk Velg ditt sprölc
	Administrer mine tjenester	Norsk Biokmal ~

Features of the Portal



- **1. Home:** Click on this to return to your front page.
- 2. My Items: Shows a simple overview of services you have access to.
- **3.** User menu: Gives you an overview of your profile, as well as the option to log out of your account.
- 4. Help: Here you can find information about customer support if needed.
- 5. Manage my items: Overview of services you have access to and can manage when needed.
- 6. Select your language: Change the language as needed.
- 7. Question icon: Customer support contact information.
- 8. My Favorites: Here you can add services as favorites, so you can easily access your items as soon as you log in.

Add to favorite

On your front page, you will find an overview called "My Favorites." This feature makes it easier to access your services immediately. To add a service to your favorites, click on "Manage my items." Choose one of the options indicated by the arrows below:

ጔ	DIN BANK	Ood morpen,	DIN BANK BER624, NOR	0
	Access Manager - Norden	Donala		
	Poyment Peppol Sikker filoverføring – Norden	MINE FAVORITTER Dv har ingen forwritter. Go t [Administrur mine tjenester] og klikk på \$2 på en tjeneste for å legge til denne plassen.		
		Ť		
0				
•	Administrer mine tjenester	Drevet av 🍋 🛛 1995-2024 Mastercard Vilkår for bruk	Velg ditt spr Norsk Bokm	ðk: al ¥

In the upper right corner of each service, you will find a small star. Click on the star associated with the item you wish to add to your favorites, as illustrated below:

Alle tjenester (3)			
applikasjon			5
Access Manager - Norden	Payment Peppol	Sikker filoverføring – Norden	N
Apen	Åpen	Apen	

Note: Your item overview will vary depending on the services you have access to in the portal.

The star is now marked on the desired item as a favorite:

Administrer mine tjenester						
🔍 Søk i mine tjenester	Sorter etter: A-Z >					
Alle tjenester (3)						
SAPPLIKASJON ☆ Access Manager - Norden	APPLIKASJON Payment Peppol	Ŷ	APPLIKASJON Sikker filoverføring – Norden			
Åpen		Åpen		Åpen		

Click on the home icon/function in the upper left corner to return to the front page.

۵	DIN BANK
	Access Manager - Norden
	Payment Peppol
	Sikker filovertæring – Norden
0	
\$	Administrer mine tjenester

You will now find the selected item listed as a favorite, visible as a shortcut under "My Favorites" on your front page, as illustrated in the screenshot above. Service

Remote favorite

Remove an Item by clicking on "Manage my items

	DIN BANK	Oud morpin, DNI BANK ⑦ Kahada, kee
	Access Manager - Norden	Donala
	Payment Peppol Sikker filoverføring – Norden	
		MINE PAYOALITEK
		 Statur filosorfamog – Narden
۵		
Ĩ		Drevet av 🌓 🛛 😝 1995-2024 Mastercard 🛛 Vilkår for bruk. Velg ditt språk: Norsk Balmai
۲	Administrer mine tjenester	
	\uparrow	

Remove the star marking from the item you no longer wish to have visible in your favorites overview.

Administrer mine tjen	ester				0
🔍 Søk i mine tjenester					Sorter etter: A-Z \checkmark
Alle tjenester (3)					
ම APPLIKASJON ☆ Access Manager - Norden	APPLIKASJON Payment Peppol	Ŷ	APPLIKASJON Sikker filoverføring – Norden	•	
Åpen		Åpen		Apen	

The star should now appear as follows, indicating that the item has been removed from your favorites overview:

Administrer mine tjer	ester		Sorter etter: A-	⊘ z ~ 88 ⅲ
Alle tjenester (3)	APPLIKASJON Payment Peppol	APPLIKASJON Sikker filoverføring - Norden		
Aper		Åpen	Åpen	

Change language



Click on the currently selected language under "Select your language."

You will see a list of available languages. Simply click on your preferred language, and the change will take effect immediately.

습 ∷∷	DIN BANK	God ettermiddae. AUDIT INC DO_NOT_DELETE ⑦ Poutlaceang. NOH
	rugment reppo	MINE FAVORITTER Du har ingen fovoritter. Gå til Administrer mine tjenester og klikk på tir på en tjeneste for å legge til denne plossen.
0		English
©	Administrer mine tjenester	Drevet av 🛑 🖗 1995-2024 Mastercord Vikår for bruk